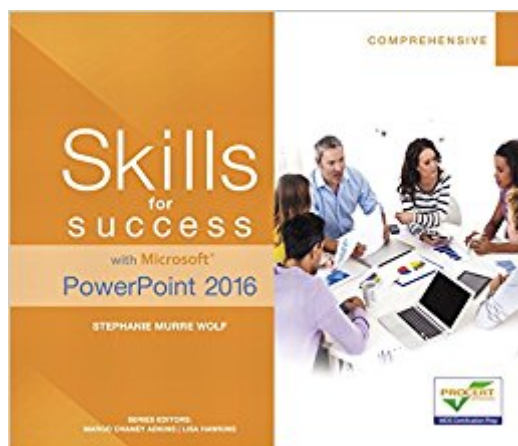




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# Skills For Success With Microsoft PowerPoint 2016 Comprehensive (Skills For Success For Office 2016 Series)



## Synopsis

Designed for a new generation of learners Skills for Success teaches students the way they prefer to learn software “instead of reading big blocks of text, they’d rather see and do. Using the hallmark visual layout, students complete an entire skill in just two pages. Step-by-step instructions are aligned with full size screens image to guide students as they progress through each new skill. No matter what device they are using “desktop or tablet “or their current skill level, students will learn what they need to get started quickly. Â Note: You are purchasing a standalone product; MyMathLab does not come packaged with this content. Students, if interested in purchasing this title with MyMathLab, ask your instructor for the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information. Â

## Book Information

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## Customer Reviews

Â Margo Chaney Adkins is an Assistant Professor of Information Technology at Carroll Community College in Westminster, Maryland. She holds a bachelorâ™s degree in Information Systems and masterâ™s degree in Post-Secondary Education from Salisbury University. She teaches computer application and office technology courses, both online and in the classroom. She enjoys athletic activities, gardening, and traveling with her husband. Â Catherine Hain is an instructor at Central New Mexico Community College in Albuquerque, New Mexico. She teaches computer applications classes in the Business and Information Technology School, both in the classroom and through the

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